

WASHOE COUNTY REGIONAL 800 MHZ COMMUNICATION SYSTEM

800 MHZ USERS COMMITTEE

AGENDA

Thursday ~ January 22, 2015 ~ 10:00 a.m.

**REGIONAL EMERGENCY OPERATIONS CENTER
5195 SPECTRUM BOULEVARD, RENO, NEVADA**

PURSUANT TO NRS 241.020, THIS NOTICE HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: Regional Emergency Operations Center, 5195 Spectrum Boulevard, Reno, Nevada; Regional Public Safety Training Center, 5190 Spectrum Parkway, Reno, Nevada; Reno City Hall, One East First Street, Reno, Nevada; Sparks City Hall, 431 Prater Way, Sparks, Nevada; Washoe County Administration, 1001 East Ninth Street, Reno, Nevada; Washoe County Library, 301 South Center Street, Reno, Nevada; and Nevada Department of Transportation, 1263 South Stewart Street, Carson City, Nevada. The support documentation for the items on the agenda, provided to the 800 MHz Users Committee, is available to members of the public at the County's Technology Services office (1001 E. 9th Street, Building C, second floor, Reno, Nevada), Beth Thompson at (775) 328-2351 or Annette Van Der Wall at (775) 328-2352; and on the County's website at:

<http://www.washoecounty.us/technology/800MHzUsersCommittee.htm>;

This notice may also be found on the State of Nevada Public Notice website at: <https://notice.nv.gov>

The 800 MHz Users 800 MHz Users Committee may consider items on the agenda out of order.

The 800 MHz Users Committee may combine two or more agenda items for consideration.

The 800 MHz Users Committee may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Time Limits – Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three (3) minutes per person. Additionally, public comment specific to the action item of three (3) minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the 800 MHz Users Committee meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business – The 800 MHz Users Committee conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments – The 800 MHz Users Committee can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the Public Comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the 800 MHz Users Committee. However, responses from 800 MHz Users Committee to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the 800 MHz Users Committee will consider and may choose not to respond to public comments, except to correct factual inaccuracies, ask for Washoe County staff action or to ask that a matter be listed on a future 800 MHz Users Committee meeting agenda. The 800 MHz Users Committee may do this either during the Public Comment item or during the following item: **“800 MHZ USERS COMMITTEE MEMBER AND/OR STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** (Non-action item).”

This facility is accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g., sign language, interpreters or assisted listening devices) at the meeting should notify Regional Emergency Operations Center, 775-337-5859, 48-hours before the meeting.

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1. **CALL TO ORDER AND ROLL CALL** (Non-action item)
2. **PUBLIC COMMENTS** (Non-action item) - Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users 800 MHz Users Committee agenda. The 800 MHz Users Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the 800 MHz Users Committee as a whole.
3. **ELECTION OF OFFICERS:** 1) *Chair*; 2) *Vice-chair*; and 3) *Secretary*
4. **APPROVAL OF SEPTEMBER 18, 2014 MINUTES** (For possible action)
5. **CORRESPONDENCE** (Non-action item)
6. **FISCAL YEAR 2015-2016 800 MHz OPERATIONS AND MAINTENANCE BUDGET** [For possible action] – *A review, discussion and possible action to recommend that the Joint Operating Committee (JOC) approve, deny or otherwise modify the proposed Fiscal Year 2015-2016 Operations and Maintenance Budget.* Gary Beekman – Washoe County Technology Services
7. **REMSA (Regional Emergency Medical Services Authority) SPONSORSHIP STATUS** [For possible action] – *A review, discussion and possible action to recommend 800 MHz JOC (Joint Operating Committee) approve, deny or otherwise modify a possible sponsorship for REMSA to remain on the Washoe County 800 MHz Regional Communications System.* Ryan Sommers
8. **LID (Logical Identification Number) STATUS UPDATE** [For possible action] – *An ongoing review, discussion and possible recommendation to recommend that the 800 MHz Joint Operation Committee (JOC) approve, deny or otherwise modify recommendations to resolve LID issues with WCRCS (Washoe County Regional Communications System) Users.* Shawn Tayler – Regional Communications Coordinator
9. **SYSTEM STATUS UPDATE** (Non-action item) – *An informational update on the operational status of the 800 MHz Communication System.* Shawn Tayler – Regional Communications Coordinator
10. **AREAS OF LIMITED COMMUNICATIONS** [For possible action] – *A review, discussion and possible action to approve, deny or otherwise modify a proposal to secure a cost estimate to conduct a study of options to address communications coverage issues. The presentation will include an overview of how the P-25 Phase 2 communications system may improve communications in areas with limited communication capabilities.* Shawn Tayler – Regional Communications Coordinator
11. **COMMUNICATIONS SYSTEM AND RADIO UPDATE** [For possible action] – *A review, discussion and possible direction to staff on the change-over to newer technology radio system*

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and radios as current models are being phased out. Shawn Tayler – Regional Communications Coordinator

- 12. DEVELOPMENT OF SMART PHONE APPS AND WEB BASED REFERENCE AND TRAINING PROTOTYPES** [For possible action] – *A review, discussion and possible action to recommend that the 800 MHz JOC (Joint Operating Committee) approve, deny or otherwise modify a recommendation to authorize the use of UNR (University of Nevada) Computer Science students to assist the Technical Working Group in developing prototype smart phone and web applications that are intended to allow WCRCS (Washoe County Regional Communications System) end users ready access to system information, Standard Operating Guides, Radio Operation Guides and agency specific information related to their radio communication; Also to authorize the expenditure of not more than \$2,500.00 for cost related to this project to include material cost and the payment of students of up to \$16.00 per hour through the UNR Intern Program. Shawn Tayler – Regional Communications Coordinator*
- 13. FUTURE FUNDING OF WCRCS (Washoe County Regional Communications System) TRAINING PROGRAM** [For possible action] - *A review, discussion and possible action to recommend that the 800 MHz JOC (Joint Operating Committee) approve, deny or otherwise modify a recommendation to identify and fund a line item in future WCRCS budgets to provide for the completion of smart phone and web based reference and training project and to allow for the future updates and upgrades to that program and to provide for other training opportunities that may become available; suggested funding amount of \$5,000.00 per fiscal year. Shawn Tayler – Regional Communications Coordinator*
- 14. OBSOLETE RADIO REPAIR BY THE WASHOE COUNTY RADIO SHOP** (Non-action item) – *An informational update on the repair of obsolete radios. Bob McCafferty - Washoe County Radio Shop*
- 15. 800 MHZ USERS COMMITTEE MEMBER/STAFF ANNOUNCEMENTS, REQUESTS FOR INFORMATION AND SELECTION OF TOPICS FOR FUTURE AGENDAS** (Non-action item) – *No discussion among 800 MHz Users Committee members will take place on this item. The next regular meeting is scheduled on March 19, 2015.*
- 16. PUBLIC COMMENTS** (Non-action item) – *Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the 800 MHz Users 800 MHz Users Committee agenda. The 800 MHz Users Committee will also hear public comment during individual action items, with comment limited to three (3) minutes per person. Comments are to be made to the 800 MHz Users Committee as a whole.*
- 17. ADJOURNMENT** (Non-action item)